

# Dutch Springs

Bethlehem, PA | [dutchsprings.com](http://dutchsprings.com) | @dutchsprings



## About Dutch Springs:

Dutch Springs features a 50-acre lake in a natural setting full of endless fun! It is spring-fed from an underground aquifer that filters through limestone to provide excellent visibility. With many inflatables on the water children and adults will share splashes and smiles in the best Aqua Park in the region!

For more water fun, Scuba Diving is a popular sport below the surface, with attractions including a school bus, fire truck, trolley and many types of aircraft at depths up to 100 feet. Interested in learning how to scuba dive? Take our Discover Scuba introductory program! For adventure on land, tackle Sky Challenge, our climbing wall and high ropes adventure course! We also have a 200 foot zip line and a bouncer! Dutch Springs is a great site for birthday parties, family reunions, company picnics, church groups, field trips, camp day trips and more!

## Positions Available:

Every person who works at Dutch Springs is an important part of the splashes and smiles our guests experience every day. It takes a special kind of person who can combine a solid work ethic, a sense of fun and adventure, and stellar people skills with the Dutch Springs Customer Service attitude. It's a chance to make new friends and build relationships that will last a lifetime. We offer flexible scheduling, employee discounts, and much more. **Business demands sometimes make it necessary to move employees from their accustomed shift to other shifts.** While working you will be expected to represent Dutch Springs at all times. You will be expected to promote goodwill by being courteous, friendly, and helpful to guests, managers, and fellow employees. You will be required to maintain a clean and neat appearance in your uniform at all times, know where all attractions and buildings are at Dutch Springs, and know all safety and emergency procedures.

Job Title	Wage/Hour	Number of Available Positions
Lifeguards	*\$9.00 - \$9.25/hour	30
Guest Services	\$8.25/hour	2
Ride Operators	\$8.25/hour	5
Fast Food Crew	\$8.25/hour	3
Sales Help	\$8.25/hour	5

*\*The lifeguard wage is \$9.00/hour. If you already have an American Red Cross Certification card before arrival and can show proof of previous lifeguard experience, then your wage will be \$9.25/hour.*

## Job Descriptions:

**Lifeguards** are responsible for ensuring a safe environment for swimmers and must be able to recognize and react properly in emergency situations. \*American Red Cross training will be provided at no cost upon arrival. Because this training is provided for free, the training hours are unpaid.

Responsibilities Include:

- Open and close the Aqua Park
- Make certain that all life jackets, inflatables, structures and docks are clean, functioning well and safe
- Must instruct guests of the rules of the park and how to use the water features
- Check inflation of each inflatable, adding air if necessary
- Make certain that anchor straps are properly on and tight
- Make certain that all features and the overall park is functioning properly and safely
- Make certain that all safety gear is in its proper place and functional
- Assist guests with proper fitting life jackets
- Apply all the procedures that you have learned in becoming an American Red Cross Lifeguard
- Maintain the cleanliness and neatness of the watercraft rental area

- Report any unusual occurrences or requests to Aqua Park Manager and/or Supervisor
- Report any maintenance needs to Aqua Park Manager and/or Supervisor
- Ensure the Aqua Park is ready for the next shift
- Collect garbage from garbage cans and recycling can in the Aqua Park area
- Pick up any garbage seen on the ground when walking around Dutch Springs

Requirements:

- American Red Cross Lifeguard Certification Must be able to speak, read, write and understand the primary language used in the workplace
- Grasping, standing, sitting, hearing, visual acuity and good verbal skills. Must be able to swim very well

Prerequisites to enter the American Red Cross Lifeguard Certification Program:

- Swim continuously 274 meters/300 yards; front crawl and/or breast stroke
- Must demonstrate treading water for 2 minutes without the use of your hands
- In 1 minute and 40 seconds, you must swim 18.3 meters/20 yards (without goggles) and locate a brick submerged 2.13 meters – 3.05 meters / 7 - 10 feet deep in the pool. Surface dive (from the water) either feet or head first and retrieve the brick. Swim the brick back to your starting location holding it throughout the swim. The brick cannot be submerged, and two hands must be holding the brick throughout the swim. Exit the water without using a ladder or steps. (Brick weighs about 2.3 Kg / 5 lbs)

**Guest Services** handle all group sales, event scheduling and space rental requests; interacts openly and honestly with guests, and must gain knowledge of all aspects of Dutch Springs in order to answer all questions quickly and courteously.

Responsibilities include:

- Use of a computer and Point of Sale equipment
- Able to take phone and email requests and confirmations for group admission, birthday parties and group events
- Be able to setup event area for themed birthday parties
- Be able to account for the group requests and sales on excel spreadsheets
- Be able to deliver food and beverages to groups as they have ordered it
- Know all admission, rental and food prices
- Know all times and dates that Dutch Springs is open
- Fills out and rents equipment
- Know directions to hotels and eating establishments
- Maintain the cleanliness and neatness of the event areas
- Report any unusual occurrences or requests to manager
- Report any maintenance needs to the manager

Requirements:

- Grasping, standing, sitting, hearing, visual acuity and good verbal skills, endurance, being able to work at high heights and heavy lifting
- We have indoor and outdoor retail locations. Being able to work outside under a covered tent for an entire shift preferred

**Ride Operators** direct guests how and where to use the aerial park equipment.

Responsibilities Include:

- Report any unusual occurrences or requests to the Aerial Park Supervisor and/or Manager
- Make sure the Aerial Park area is ready for the next shift
- Report any maintenance needs to the Aerial Park Supervisor and/or Manager
- Maintain the cleanliness and neatness of the Aerial Park area
- Timely completion of assigned jobs
- Inspect and clean equipment and gear to detect wear and damage and perform minor repairs, adjustments, or maintenance tasks such as oiling parts
- Issue sporting equipment and supplies such as harnesses and other safety gear
- Record details of attendance, sales, receipts, reservations, or repair activities
- Direct patrons to rides, seats, or attractions & fasten safety equipment
- Monitor activities to ensure adherence to rules and safety procedures, or arrange for the removal of unruly patrons
- Keep informed of shut-down and emergency evacuation procedures
- Maintain inventories of equipment, storing and retrieving items, and assembling and disassembling equipment as necessary
- Announce or describe amusement park attractions to patrons to entice customers to games and other entertainment
- Verify and collect or punch tickets before admitting patrons to rides
- Provide information about facilities, entertainment options, and rules and regulations
- Provide assistance to patrons entering or exiting amusement rides in the aerial park
- On occasion deal with unpleasant or angry people

Requirements:

- Be able to effectively communicating with supervisors, peers, or subordinates
- Extremely important in being exact or accurate during the work day
- Must be able to work efficiently with a team or individually
- Must be able to deal with time sensitive tasks
- Must be willing to learn new skills and tasks
- Continually or almost continually spend time standing and or walking
- Close contact with others throughout the work day
- Make repetitive motions/tasks throughout the day
- Work mostly outdoors; must be prepared to work in inclement weather

- Always wear common protective or safety equipment
- Possibility of exposure to minor burns, cuts, or stings
- Requires grasping, standing, sitting, hearing, visual acuity and good verbal skills, endurance, being able to work at high heights of 35 feet and heavy lifting

**Fast Food Crew** is responsible for food service and sales in the concession stands area.

Responsibilities include:

- Communicate with customers regarding orders, comments, and complaints
- On occasion deal with unpleasant or angry people
- Accept payment from customers and make change as necessary
- Request and record customer orders, and compute bills using cash registers
- Prepare daily food items and cook simple foods and beverages such as sandwiches, salads, soups, pizza, or coffee using proper safety precautions and sanitary measures
- Relay food orders to cooks
- Prepare and serve cold drinks or frozen milk drinks or desserts using drink-dispensing and milkshake machines
- Pack food, dishes, utensils, tablecloths, and accessories for transportation from catering or food preparation establishments to locations designated by customers
- Arrange tables and decorations according to instructions
- Serve food and beverages to guests at banquets or other social functions
- Plan, prepare, and deliver meals to individuals with special dietary needs
- Clean and organize eating, service, and kitchen areas
- Monitor and order supplies or food items and re-stock as necessary to maintain inventory
- Wash assorted dishes and utensils throughout the day
- Notify kitchen personnel of shortages or special orders
- Know all safety and emergency procedures
- Keep display equipment clean & free of debris during meal service
- Report any unusual occurrences or requests to the food service supervisor &/or manager
- Make sure the concession stand area is ready for the next shift
- Report any maintenance needs to the food service supervisor &/or manager
- Maintain the cleanliness and neatness of the concession stand area
- Strong basic math skills and ability to conduct accurate inventories
- Adhere to the proper food handling, safety and sanitation standards while preparing food, serving food, and clean-up
- Demonstrate a complete understanding of daily menu items and have the ability to explain them to customers

Requirements:

- Extremely important in being exact or accurate during the work day
- Must be able to work efficiently with a team or individually
- Must be able to deal with time sensitive tasks

- Position requires bending, standing, and walking the entire workday also requires good verbal skills. Must be able to lift 50 pounds. Ability to use typical cleaning solutions, ability to wear latex/plastic gloves
- Indoors, environmentally controlled environment can be hot due to all the kitchen machinery
- Making repetitive motions throughout the day

**Sales Helpers** are responsible for interacting with customers in an effort to provide them with a high quality shopping experience. You will be handling U.S. currency, and attending to non-sales related duties (i.e. cleaning, merchandising, and inventory management).

Responsibilities include:

- Use of a computer and Point of Sale equipment
- Make coffee and lattes using Nespresso and Keurig machines
- Make sure the correct amount of inventory is on the floor to sell and replenish as needed
- Monitor customers making sure inventory is not taken without being purchased
- Complete opening and closing checklists
- Report any maintenance needed
- Know all admission, air fill, rental, and ice prices
- Know all times and dates that Dutch Springs is open
- Fill out and rent equipment
- Know directions to hotels and eating establishments
- Know all safety and emergency 911 procedures
- Maintain the cleanliness and neatness of the watercraft rental area
- Report any unusual occurrences or requests to manager
- Report any maintenance needs to the manager
- Ensure the Blue Koi areas are ready for the next shift

Requirements:

- Grasping, standing, sitting, hearing, visual acuity and good verbal skills, endurance, being able to work at high heights, and heavy lifting
- We have indoor and outdoor retail locations. Being able to work outside under a covered tent for an entire shift preferred

**Work Hours:** Hours can be **35 to 55 hours per week** depending on the week and the weather. May and June are slower months, but July and August hours are longer because we are open until 7:45 pm each night, except Sunday. From mid-August through Labor Day the hours will increase again. Positions are scheduled in shifts from 9:00 am to an hour after the closing time. We use Agendrix for scheduling. Staff sign up for open shifts then the schedule is approved.



**Overtime:** Since we are classified as a seasonal amusement business Dutch Springs **does not have to pay an overtime wage.**

**Work Start Dates:** We are looking for candidates who can begin working **June 1 - July 15.**

**Work Finish Dates:** All participants must be able to work until **at least September 8 – September 14.** You should be as upfront and honest as possible about your work finish date. It is customary in the U.S. to give at least two weeks notice of your final day of work. **Bonuses** are distributed at the discretion of Dutch Springs and are implemented to encourage you to come on time to all shifts you are scheduled to work and complete the program dates of the job offer. **Each staff member is eligible for up to three bonuses each year.** Bonuses are paid in the paycheck with deductions taken out. Management staff will monitor the attendance of each individual in their department.

**Uniform:** Lifeguards are given swimsuits. Females have the option of one piece or two piece suits. Non lifeguard positions will receive a Dutch Springs t-shirt to be worn when working.

**Interviews:** We are able to interview and hire friend groups, but not couples. We would like to interview candidates individually. However, we can interview groups no larger than three people.

**Housing Information:** The houses are single family homes with three bedrooms, kitchen, living room, dining room, at least one bathroom, and a family room. Housing is located within two miles of the job site. A rental agreement will need to be signed upon arrival. Rent is **\$125.00 per week.** There is a **\$400 refundable security deposit.** Each week \$40.00 will be deducted from your paycheck to cover this cost. The security deposit is completely refundable if nothing is broken or lost in the house and if the house is clean when you leave. If you do not clean the house weekly, then we will hire someone to clean the house at your cost. If you leave for any reason during the season the security deposit will not be refunded. See photos of the housing at the end of this document.

**Transportation:** The housing is 2 miles away from Dutch Springs. You can purchase a bicycle from Walmart for approximately **\$140.00.** There will be bikes available for rent through Dutch Springs for **\$50.00/month** and a rental agreement will need to be signed.

**Area Description:** Dutch Springs provides social events during the season for the staff to participate. This allows you to be introduced to and interact with the staff in other departments. Dutch Springs plans trips to cities near Bethlehem (Philadelphia, New York, Boston, Baltimore and Washington D.C.). There is a charge to you for these trips. They are scheduled for certain days of the summer.

# Check Out Our Property & Housing Accommodations!

@dutchsprings

