



# Greenheart

## Work and Travel Program - Employer Information W\_T-Summer - 2020

Dutch John Resort, Dutch John, UT  
November 11, 2019

### Employer Information

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|  |   |
|--|---|
| <b>Company Name:</b> Dutch John Resort                                   | <b>Website:</b> <a href="http://www.dutchjohnresort.com">http://www.dutchjohnresort.com</a> |
| <b># of Employees:</b> 50  | <b>Phone Number:</b> 435-885-3000   |
| <b>Industry Name:</b> Camp/Outdoor Work                                  | <b>Fax Number:</b> 435-885-3350   |
| <b>Primary Address:</b> 1050 South Boulevard<br>Dutch John, UT 84023     | <b>Email Address:</b> <a href="mailto:daveorr5@hotmail.com">daveorr5@hotmail.com</a>        |
| <b>Billing Address:</b> 230 W 200 S Ste 2603<br>Salt Lake City, UT 84101 | <b>Status:</b> Employer Review  |
|  | <b>Contact Name:</b> David Orr  |
|  | <b>Contact Title:</b> Manager   |
|  | <b>Alternate Contact:</b> Thompson Davis  |
|  | <b>Alternate Title:</b> Owner   |
|  | <b>Alternate Phone:</b> 435-885-3000  |
|  | <b>Hiring Manager Email:</b> <a href="mailto:daveorr5@hotmail.com">daveorr5@hotmail.com</a> |
|  | <b>Participant Supervisor</b>   |
|  | <b>Email:</b> <a href="mailto:daveorr5@hotmail.com">daveorr5@hotmail.com</a>                |
|  | <b>FEIN:</b> 47-1194448   |
| <b>Workers Comp</b>  | <b>Policy #:</b> 3396009  |
|  | <b>Carrier:</b> WCF Mutual Insurance Company  |

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**Available Jobs: Descriptions and Wages**

Will you accept participants with all start and end dates? Yes:  No:

| Earliest Start Date:                         | Latest Start Date: | Earliest End Date:  | Latest End Date:               | #Students: |
|--|--------------------|---|--------------------------------|------------|
| 4/1/2020                                     | 7/1/2020           | 9/2/2020  | 10/15/2020                     | 35         |
| <b>Hours:</b> Average hours/week: 40         |                    |   | Average number of 6 days/week: |            |
| <b>Pay Range:</b> High: \$10.50/per hour     |                    | Low: \$2.50/per hour  |                                |            |
| <b>Overtime:</b> Overtime available: Always  |                    | <b>Overtime hourly rate:</b> Regular hourly rate paid for overtime as they are exempt due to seasonality. |                                |            |
| <b>Meals:</b> Are Meals Provided?: Yes       |                    | <b>Explain:</b> Participants will receive 40% off of meals while working at the resort.                   |                                |            |
| <b>English:</b> Level requirement: Excellent |                    |   |                                |            |

In what month(s) can participants expect to receive the most hours? June, July, August, September

In what month(s) can participants expect to receive the least hours? May

**Please Explain:** Business increases greatly during the summer months as tourists make their way out west to explore the Flaming Gorge National Recreation. The employer will provide a minimum of 40 hours per week through the duration of the summer season. Participants who want to work more than 40 hours will be able to work extra hours at the regular base wage, not 1.5x the base wage.

**How often do you pay employees?** Twice a month

**Is job training required?**  Yes  No  
 If yes, how long is it? Dependent on position

**Are participants paid for training?**  Yes  No

**Are you willing to hire couples?**  Yes  No

**Are you willing to hire groups of friends?**  Yes  No  
 If yes, how many are allowed in the group? 6

**Can participants work a second job?**  Yes  No

**Do participants complete an additional application form upon arrival?**  Yes  No

**This position will provide you the opportunity to interact with American co-workers, customers, or members of your local community. Remember, it's up to you to make the most of your program!**

**Job Type:** Customer Service

**Job Description:**

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A Resort Worker is someone who helps throughout the resort in a variety of ways to learn resort hospitality. Most duties are mentioned here but occasionally may include additional opportunities for learning. Schedules will vary the duties day to day and sometimes hour to hour. Participants in this position must be flexible to changing demands of the resort. All positions pay \$10.50/hour except the Server which is \$2.50 + tips, guaranteeing \$10.50/hour.

**Cleaning:** General cleaning in the work place. This may involve trash removal, cleaning restrooms, housekeeping (such as cleaning guest rooms and public areas) or general upkeep of the property (windows, mop, dust and vacuum) as well as other cleaning duties as assigned. This will also include cleaning toilets and using chemicals.

**Prep Cook:** Food preparation, cooking, keeping the work station clean, and other general cleaning and work related duties.

**Server:** Taking food orders, serving food and beverages to customers and general cleaning duties as assigned. Participants have to pass an 80 question test to become a server.

**Retail/Front Desk:** Re-stocking, working the cash desk at check out, assisting customers with merchandise, answering questions, and straightening/cleaning the store. Participants may be booking guests into cabins and the RV park or assisting in Front Desk duties.

**Light Maintenance:** Repairing items in cabins such as replacing light bulbs, doing outside work such as watering lawns and shrubs, loading rafts on automobiles, unloading rafts once they have taken them down the river and are bringing them back, repairing the rafts if needed and miscellaneous light yard work. Participants will be having frequent, face-to-face interaction with guests in this position.

**Note:** Participants must be able to lift 40 pounds. Participants should consider physical demands before applying.

Excellent English requested.

**Internal Job Type:** Resort Worker

**No Students being hired:** 14

**Age requirement:** Must Be 21

**Wage:** 2.50+tips or 10.50/per hour

*Details:*

**Dress Code:** Uniform

A work shirt uniform will be provided by employer with a \$25 deposit per set to be deducted from participant's first paycheck. Deposit will be returned at the end of season via final paycheck when the uniform is returned. The same uniform is required for rotating resort worker role. Comfortable, closed-toe shoes required. Participants can wear pants, jeans, or shorts. Shorts need to reach at least mid-thigh or longer. Shirt buttons need to be buttoned.

Requirements:

Non-smoker:

Lifeguard Certified:

Ski:

CPR Certified:

**Greenheart Exchange**

Dutch John Resort, Dutch John, UT

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Swimmer:

**Job Type:** Park Attendant

**Job Description:** An Outdoor Support Team member will be asked to perform all or some of the following duties throughout the season. While working this position there is frequent interaction with the guests as participants are outside among the customers for a majority of the day and assisting with their daily needs. This will be a rotating position between Park Attendant and Resort Attendant.

-This position will do mostly outdoor, with some indoor work. Some of the duties will be adjusting picnic tables (sliding to their proper place as customers move them), clean-up each cabin and picnic area (pick up trash, organize chairs, clean anything that is dirty), maintain property (water grass, shrubs and trees), fix items that might need to be repaired (such as replacing light bulbs), touch-up paint if needed, wash windows, sweep decks and sidewalks, assist in the raft area (cleaning rafts, placing rafts on cars, fitting life jackets and distributing them), cleaning the shower house, restocking toilet paper and paper towels in shower house, wiping down washers and dryers in laundromat. In addition, team members will take items to customers in their cabins (they might want an extra pillow or blanket, or ask for some ice brought to them). This position does a little bit of everything, as it is needed - participants should be flexible and willing to assist with the other listed positions as well (customer service, housekeeping, etc.). With a resort there is always something little that needs to be done.

Participants will be using cleaning chemicals.

Participants may be required to lift heavy rafts above their heads onto vehicles. This can be very physically demanding. Participants should consider this before applying for this position.

Excellent English requested.

**Internal Job Type:** Outdoor Support Team

**No Students being hired:** 10

**Age requirement:** Must Be 21

**Wage:** 10.50 + tips /per hour

*Details:*

**Dress Code:** Uniform

A work shirt uniform will be provided by employer with a \$25 deposit per set to be deducted from participant's first paycheck. Deposit will be returned at the end of season via final paycheck when the uniform is returned. Comfortable, closed-toe shoes required. Participants can wear pants, jeans, or shorts. Shorts need to reach at least mid-thigh or longer. Shirt buttons need to be buttoned.

Requirements:

Non-smoker:

Lifeguard Certified:

Ski:

CPR Certified:

Swimmer:

**Greenheart Exchange**

Greenheart Exchange, 746 North LaSalle, Chicago, IL 60654 USA  
Tel: 312.944.2544 | Fax: 312-577-0692 | Website: www.greenheart.org | Email: employer@greenheart.org

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**Job Type:** Prep Cooks

**Job Description:** Prep cooks assist the chef in preparing food, keeping the cooking area clean and take on culinary tasks as they arise.

Responsibilities may include:

- Measuring ingredients to be used in cooking
- Prepare cooking ingredients (e.g. washing and chopping meats and vegetables)
- Preparing basic sauces & dressing like Pesto, Romesco, Vinaigrettes, etc.
- Maintain a clean and orderly kitchen by washing dishes, sanitizing surfaces, taking out trash, etc.
- Any other duties that may be asked relating to kitchen work
- There will be times that participants will be required to do some of the Line cooking duties.
- This position provides training on all job duties related to the field. The Resort Chef will provide a letter of recommendation for participants who have successfully completed all of his training.

Note: This position may involve handling pork, alcohol, and cleaning products.

Excellent English requested.

**Internal Job Type:** Prep Cook

**No Students being hired:** 8

**Age requirement:** None

**Wage:** 10.50/per hour

*Details:*

**Dress Code:** Uniform

A work shirt uniform will be provided by employer with a \$25 deposit per set to be deducted from participant's first paycheck. Deposit will be returned at the end of season via final paycheck when the uniform is returned. Comfortable, closed-toe shoes required.

Requirements:

Non-smoker:

Lifeguard Certified:

Ski:

CPR Certified:

Swimmer:

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**Job Type:** Housekeeping

**Job Description:** Participants are responsible for cleaning (washing, dusting and vacuuming, tidying) guest rooms and property common areas. Job duties include picking up after a guest, preparing fresh linens (doing laundry), making beds, dusting furniture and fixtures, washing floors, vacuuming carpeted areas, emptying trash cans, cleaning windows (usually less frequently), cleaning the bathroom and toilet and keeping the guest rooms stocked with accessories and the bathrooms stocked with supplies. Participants will be using cleaning chemicals. Laundry duties will be a maximum of up to 8 hours per week. Participants will be conducting laundry duties with other resort employees.

Housekeepers will be responsible for cleaning a variety of cabin sizes. For more information and photos please visit the employer website: <https://dutchjohnresort.com/cabins/>.

Excellent English requested.

**Internal Job Type:** Housekeeping

**No Students being hired:** 3

**Age requirement:** None

**Wage:** 10.50 + tips/per hour

*Details:*

**Dress Code:** Uniform

A work shirt uniform will be provided by employer with a \$25 deposit per set to be deducted from participant's first paycheck. Deposit will be returned at the end of season via final paycheck when the uniform is returned. Comfortable, closed-toe shoes required. Participants can wear pants, jeans, or shorts. Shorts need to reach at least mid-thigh or longer. Shirt buttons need to be buttoned.

Requirements:

*Non-smoker:*

*Lifeguard Certified:*

*Ski:*

*CPR Certified:*

*Swimmer:*

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**Job Benefits (bonuses, incentives):**

Friendly work environment surrounded by a mountain landscape. Participants will also enjoy discounted meals during shifts, housing on site, free use of recreational facilities and resources. Plenty of hours available for those that prove to be motivated and hard working.

**Is there a Social Security Admin office near you:** No

**Are you willing to take student to the SSA office?:** Yes

**SSA office details:**

The employer is willing to assist participants with the Social Security process for free. The closest Social Security office is located at:

175 E 400 S #500  
Salt Lake City, UT 84111

**Hours:**

Monday and Tuesday: 9 am - 4 pm  
Wednesday: 9 am - 12 pm  
Thursday and Friday: 9 am - 4 pm  
Saturday and Sunday: Closed

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**Participant Requirements**

**What are the 3 most important qualities you look for in an employee:**

Great work ethic  
Great communication skills  
Fun personality

**Please list any special instructions or hiring restrictions by your company (if any):**

Neat, clean and presentable for work environment. Personal cleanliness is very important. Participants must maintain good hygiene, preventing unpleasant breath and body odor. Clothing should be clean, pressed and properly fitted. Tattoos must be covered and no excessive piercings or hair color. Please remember that participants are Ambassadors of their home country and should make every effort to represent their country well.

Flexibility with schedule and work assignment required. As a Resort Worker, participants must be willing take on various work assignments as requested.

Friends may not be able to work the same shifts or have the same days off. The employer reserves the right to change a participant's position if they are not performing to standards.

**Are you interested in being a Greenheart Employer?**

**Yes**

**No**

*This business has elected to be a member of CCI's Greenheart Club. We encourage all participants placed here to join the Greenheart Club, as well. This can be done via the CCI online application system. You may be expected to participate in an environmental initiative or event, while employed by this business. Don't worry, it will be fun!*

[Login](#)

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**Housing Options**

*You DO provide housing*

**Sex:**

**Greenheart Exchange**

Greenheart Exchange, 746 North LaSalle, Chicago, IL 60654 USA  
Tel: 312.944.2544 | Fax: 312-577-0692 | Website: [www.greenheart.org](http://www.greenheart.org) | Email: [employer@greenheart.org](mailto:employer@greenheart.org)

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Is the participant required to sign a separate housing contract?  Yes  No

Is housing provided for the students? Yes

What type of housing is available?  Dormitory  Shared Apartments  Other

Brief description of housing: Participants will stay in one of the several onsite housing options available. Participants will be assigned to a specific housing unit upon arrival and stay in that unit throughout the program. Note: If possible, all participants will be placed in housing Option 2.

Option 1: Cabin - \$105 per week  
6 total cabins - 2 bedroom, 2 bath  
2 participants per room; total 4 participants per cabin.

Option 2: Cabin - \$105 per week  
7 NEW cabins - 5 bedroom, 5 bath  
2 participants per room; total 10 participants per cabin.

Option 3: House - \$60/week  
2 houses - 5 bedroom, 2 bath  
2 participants per room; total 10 participants per house.

Each housing unit has the following:  
-Participants will each have their own bed  
-Kitchen, living area and laundry room  
-Fully furnished - all units have stoves, pots and pans, dishes, cooking essentials and linens  
-Rent will range from \$60-\$105 per week per participant, all utilities included  
\*\*\*Participants should budget rent as \$105 per week

Address: 1050 South Boulevard City, State, Zip: Dutch John , UT 84023

Please check amenities/services provided with the housing, if applicable include additional costs:

Linens  Telephone  Furniture  Cooking  Kitchenware  Microwave  AC / Heat  
 Bed  Air Mattress  Computer  Internet  WiFi  Private Bathroom

Rent of this housing (per participant)? \$105.00 depending on per week housing option

Are housing costs automatically deducted from participants' paychecks?  Yes  No

Are utilities included?  Yes  No Approx. cost of utilities (per participant)? Not applicable

Is a housing deposit required upon arrival? Yes (upon arrival) A security deposit of \$250.00 cash is required upon arrival to the US. Employer will return the security deposit at the end of the program if the property is clean and in good condition upon departure. Participants must also maintain the terms of their work agreements to receive their deposits. A cleaning fee of \$25.00 will be charged at the end of the summer and will be deducted from the original \$250 security deposit.

If a participant quits or is fired they will have 24-48 hours to vacate employer-provided housing.

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How will the deposit be refunded to the participant (final paycheck, etc.)? Last Paycheck

*Transportation To and From Work*

How far is this housing from the job site? Onsite Not applicable  
How will the student get to and from work? Walk  
What is the approximate ONE WAY travel time to work? 1 minute  
What is the approximate ONE WAY travel cost to work? None

**Participant Travel to Business**

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Participant should contact you: Upon boarding:  Upon arrival:   
Employer's Emergency phone number: 801-419-3203  
David's Cell

**PLANE**

*(Participants should book tickets directly through an airline or travel agent.)*

Arrival to (city, airport): Salt Lake City International Airport (SLC)

Preferred Arrival Time: Morning

Will participant be picked up from the airport? Yes  No

If so, by who? Employer representative

How far from the airport is your place of business? 250 miles

**Special instructions/comments regarding participant's arrival:**

It is recommended that participants arrive to the Salt Lake City International Airport (SLC) in Utah. The employer will pick up participants at the airport outside of baggage claim and drive them to the work place. Cost of travel is \$75 per person -- the cost is to cover the 250 mile trip from the airport to the resort in a suburban vehicle.

Please communicate arrival plans with employer, David [daveorr5@hotmail.com] once flights are secured and again 2 weeks prior to arrival. The employer needs plenty of notice to plan accordingly. Participants MUST receive a confirmation from the employer about getting picked up in order to ensure pick up. Participants may travel into Salt Lake City International Airport at any time of day.

If participants were to travel by taxi from Salt Lake City International Airport (SLC) in Utah to Dutch John Resort, the taxi would cost about \$475 for a one way ride. Uber or Lyft is approximately \$200 for one way travel from the airport to Dutch John Resort.

**Community Profile**

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*This information will help students to know what to expect upon their arrival and help them prepare for their Work and Travel experience.*

How would you describe your area? Small Town Rural area

Please provide a brief description of your community:

**Greenheart Exchange**

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**Dutch John Resort, Dutch John, UT**

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Dutch John is a small community located in eastern Daggett County, Utah, United States.

The community is located at 6,324 feet above sea level. The Flaming Gorge Dam is only 3 miles from Dutch John. The Bureau of Reclamation offers guided tours of the Dam and powerplant during the summertime. The Visitors Center is open year round. Other nearby places to visit include the US Forest Service Visitor's Center at Red Canyon, the Swett Ranch, Ute Tower Lookout, the Cedar Springs Marina and a little farther away is the Jarvie Ranch in Brown's Park.

**Is there anything special that students should bring?**

Participants should bring swimming clothes, hiking shoes, and clothing (t-shirts, shorts and pants) for recreational use and work. Participants should bring all personal items, unless they plan on buying them here.

Before going to the resort, they will have the opportunity to go shopping.

**What are the seasonal temperatures?**

**Spring:** 40-65 F

**Summer:** 70-100 F

**Fall:** 35-55 F

**Winter:** 0-35 F

**What is near work?**

|                                    |   |         |   |                               |   |                |     |
|------------------------------------|---|---------|---|-------------------------------|---|----------------|-----|
| <b>Transportation Depot:</b>       |   | On foot |   | In town / by public transport | ✓ | Requires a car | N/A |
| <b>Food/Super Market:</b>          | ✓ | On foot | ✓ | In town / by public transport |   | Requires a car | N/A |
| <b>Shopping Mall:</b>              |   | On foot | ✓ | In town / by public transport | ✓ | Requires a car | N/A |
| <b>Post Office:</b>                | ✓ | On foot |   | In town / by public transport |   | Requires a car | N/A |
| <b>Bank:</b>                       |   | On foot | ✓ | In town / by public transport | ✓ | Requires a car | N/A |
| <b>Public Library:</b>             |   | On foot |   | In town / by public transport | ✓ | Requires a car | N/A |
| <b>Movie Theater:</b>              |   | On foot | ✓ | In town / by public transport | ✓ | Requires a car | N/A |
| <b>Restaurants:</b>                | ✓ | On foot | ✓ | In town / by public transport |   | Requires a car | N/A |
| <b>Fitness Center/Gym:</b>         |   | On foot | ✓ | In town / by public transport | ✓ | Requires a car | N/A |
| <b>Sports/Recreation Facility:</b> |   | On foot | ✓ | In town / by public transport | ✓ | Requires a car | N/A |
| <b>Nightlife:</b>                  |   | On foot |   | In town / by public transport | ✓ | Requires a car | N/A |
| <b>Laundromat:</b>                 | ✓ | On foot |   | In town / by public transport |   | Requires a car | N/A |
| <b>Internet Access:</b>            | ✓ | On foot |   | In town / by public transport |   | Requires a car | N/A |

**Indicate other nearby activities:**

**Greenheart Exchange**

**Dutch John Resort, Dutch John, UT**

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The town of Dutch John, Utah is located between the main launch on the Green River below Flaming Gorge Dam and Little Hole launch-and-load area, which covers the first seven miles of the Green River.

The Flaming Gorge Dam impounds waters of the Green River to form the Flaming Gorge reservoir. The reservoir is the most popular attraction as it provides varied recreational activities such as power boating, waterskiing, camping, parasailing, rafting, swimming and fishing from boats or shore. The lake is famous for its trophy trout fishing (which weigh up to 40 pounds or 18 kilograms), and for the beautiful red rock mountains rising around it. There are also campgrounds, hiking trails and two visitors centers at the recreation area.

Participants are also allowed to use the rafts, kayaks and paddle boards at the resort for free.

**List of interesting area websites:**

<http://www.daggettcountry.org/index.aspx?NID=57>

[http://www.tripadvisor.com/Tourism-g56968-Dutch\\_John\\_Utah-Vacations.html](http://www.tripadvisor.com/Tourism-g56968-Dutch_John_Utah-Vacations.html)

<http://www.visitutah.com/places-to-go/most-visited-parks/flaming-gorge>

**Is there wireless internet available?**

Yes, WiFi is available within the housing and throughout the resort free of charge.

Note: Dutch John members are currently working on a proposal to open a small library in the Dutch John Justice Court Building. More information will be added as it becomes available and can be found here:

<http://www.daggettcountry.org/index.aspx?NID=109>

**Additional Comments:**

There is public transportation in the area, but only on Tuesday and Thursday, where a shuttle suburban leaves Dutch John Resort at 9:00 AM and will return at 5:00 PM. If participants take the shuttle they can be taken anywhere they want in Vernal, Utah (the closest city). The fee is \$20 per person and must be paid in advance. Shopping and grocery items are available for purchase within the resort. Employer and staff will provide opportunities to visit nearby communities for banking, additional shopping, errands and site seeing approximately 1-2 times per week.

Flexibility with schedule and work assignment required. As a Resort Worker, participants must be willing to take on various work assignments as requested.

Participants whose employment is terminated (involuntarily or voluntarily) have 2 weeks from the last day of work to find a new job and to submit a valid and complete Self-Arranged Job Offer (SAJO) to Greenheart Exchange for consideration. If the participant fails to submit a SAJO within the two-week deadline, Greenheart Exchange will shorten the participant's program.

If Greenheart Exchange rejects the SAJO, the participant has one (1) business day to resubmit a new or a revised SAJO, based on the directions received from Greenheart Exchange. Information about prohibited jobs for SWT program participants can be found at <https://greenheartexchange.org/host/host-hire-seasonal-staff/#/tab/regulations>.

If the participant no longer has housing, the participant must look for permanent housing immediately, and within two weeks must secure permanent housing that complies with Greenheart Exchange's Housing Guidelines. The new housing address must be submitted to Greenheart Exchange within 24 hours of any change of address.

For additional cultural opportunities, Greenheart Exchange suggests that participants join the Greenheart Club at <https://greenheartclub.org>. Through the Greenheart Club participants can connect with each other, ask questions, find volunteer opportunities, take courses, and access resources. Participants can also access the Greenheart Club through the link in the lower righthand corner of their Greenheart Exchange Online (GEO) landing page at <https://geo.greenheart.org/> Participants should also check out the Visit The USA website at <https://www.visittheusa.com>.

***Please feel free to attach any other additional information.***

**Greenheart Exchange**

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Tel: 312.944.2544 | Fax: 312-577-0692 | Website: [www.greenheart.org](http://www.greenheart.org) | Email: [employer@greenheart.org](mailto:employer@greenheart.org)

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## J-1 Work and Travel Program Employer Placement Agreement



**TERMS OF AGREEMENT:**

This document signifies an agreement between the employer listed above and CCI Greenheart. The Terms of this agreement, including the Employer Placement Agreement and hired Participant's Placement and Housing Agreement, may be found on the internet, at this URL:

<https://bit.ly/2ZudHdl>

The employer representative signing this Agreement is required to print, review, and retain a copy of these TERMS OF AGREEMENT for his or her own records.

By signing below, I do hereby acknowledge and agree to the terms and conditions for CCI Greenheart's Work and Travel Program (including the Employer Placement Agreement and the Participant Placement and Housing Agreement), as listed at the above URL.

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**Authorized EMPLOYER Representative's Signature:**

---

**Authorized EMPLOYER Representative's Title:**

---

**Name of EMPLOYER Company:**

---

**Date:**

**Greenheart Exchange**

Greenheart Exchange, 746 North LaSalle, Chicago, IL 60654 USA  
Tel: 312.944.2544 | Fax: 312-577-0692 | Website: [www.greenheart.org](http://www.greenheart.org) | Email: [employer@greenheart.org](mailto:employer@greenheart.org)

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